

GREEN BROOK TOWNSHIP SCHOOL
DISTRICT

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Mrs. Stephanie Bilenker
Superintenden
Irene E. Feldkirchner Elementary
School
105 Andrew Street
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Mr. Armand Lamberti, Principal

Mrs. Gail Shinal
Interim School Bus. Admin./
Board Secretary
Green Brook Middle School
132 Jefferson Avenue
Green Brook, New Jersey 08812
TELEPHONE: 732-968-1051
FAX: 732-968-1869
Ms. Linda Pollard, Principal
Mrs. Donna Cook, Asst. Principal

January 22, 2008

Letter of Appeal
FCC, Office of the Secretary
445 12th Street SW
Washington, DC 20554

Contact Person: Stephanie Bilenker, Superintendent of Schools
132 Jefferson Avenue
Green Brook, NJ 08812
Telephone 732-968-1171 x1020
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sbilenker@gbtps.org
Funding Year 2007-2008
Billed Entity: Green Brook Township School District
Billed Entity # 123510
Application # 720910000614777, Applicant's Identifier: 4700708

Secretary Dortch,

I am the Superintendent of the Green Brook Township School District. On December 17, 2007, I was advised for the first time by my Business Administrator that the E-Rate application for the 2007-2008 school year was not completed within the filing window. For the past several years, the school district has been relying upon the services of an outside consultant for its e-Rate filings. Due to budgetary constraints, the responsibility for filing for the 2007-2008 fund year was to be transitioned back to district staff. The person responsible for submitting the application submitted form 470 during the month of February but was unfamiliar with process and its deadlines and missed the deadline for the filing of the 471 form. Attempts have been made to secure a waiver from the USAC to allow us to file the 471 form "out of window" but to no avail. I am, therefore, contacting you to requesting a window waiver in order to complete form 471 for the Green Brook Township School District for funding year 2007-2008.

Green Brook Township School District has historically submitted its E-Rate application in a timely manner over the years. This unfortunate situation was simply due to this particular staff member's unfamiliarity with the E Rate filing process and lack of effective knowledge transfer with our consultant. Measures have been put into place to ensure that all future E Rate filings will be completed in a timely fashion.

The Green Brook Township School District is a small school district and depends upon the funds received from the E-Rate application to provide various technological supports for the students in the district. We have had a difficult time funding technology in our district due to budget defeats. We have always depended upon E-Rate funding to help defray the costs of the covered services; therefore, I am hoping you provide consideration for the district and allow the district to submit the application for certification for the 2007-2008 school year.

Thank you in advance for your time and consideration in this matter. Please inform me at your earliest convenience regarding your decision.

Sincerely,

Stephanie Bilenker
Superintendent of Schools